

HARYANA GOVERNMENT
EXCISE AND TAXATION DEPARTMENT

Notification

The 30th December, 2023

No. 71/ST-1.— Whereas, it is expedient for the recovery of outstanding dues under the Haryana Settlement of Outstanding Dues Act, 2017, therefore, in exercise of powers conferred under section 3 of the Haryana Settlement of Outstanding Dues Act, 2017 (35 of 2017), the Governor of Haryana hereby notifies the following scheme namely **The Haryana One Time Settlement Scheme for Recovery of Outstanding Dues, 2023**, for the period as prescribed in the Act, subject to the following conditions and restrictions, namely:-

1. (1) This scheme may be called ‘**The Haryana One Time Settlement Scheme for Recovery of Outstanding Dues, 2023**’. Short title and commencement.
- (2) It shall come into force on such date, as the Government may, by notification in the Official Gazette, appoint.
2. For the purposes of this scheme, unless the context otherwise requires,- Definitions.
 - (a) “**admitted tax**” means any amount of tax as admitted in return but not paid or short paid;
 - (b) “**applicant**” means any assessee or any person who is liable to pay any outstanding dues, whether registered or not, and who desires to avail the benefit of the scheme by complying with the conditions under this scheme;
 - (c) “**appointed day**” means the date on which the provisions of this scheme shall come into force;
 - (d) “**differential tax**” means the difference between the full rate of tax applicable under the relevant Act and the concessional rate applicable on submission of declaration forms as specified as Form ‘C’ and ‘F’ under rule 12 of the Central Sales Tax Rules, 1957:
Provided that where the concessional rate of tax has not been paid along with the return, then such cases shall not be covered under differential tax and shall be covered under the admitted, disputed or undisputed tax, as the case may be;
 - (e) “**disputed tax**” means any amount of tax other than admitted tax, differential tax or undisputed tax;
 - (f) “**undisputed tax**” means any amount of tax, other than the admitted tax or differential tax, as quantified by the taxing authority wherein no appeal is pending on the appointed day in relation to such amount before the appellate authority under the relevant Act, High Court or Supreme Court;
 - (g) “**jurisdictional authority**” means the appropriate assessing authority under whose jurisdiction the particular applicant falls;
 - (h) “**relevant Act**” means the Acts as mentioned in clause 3(1) of this scheme;
 - (i) “**settlement amount**” means the amount to be paid by the applicant for the settlement of his outstanding dues;
- (2) Words and expressions used in this scheme, but not defined shall have the same meaning as assigned to them in the relevant Act.
3. (1) The scheme shall be applicable to the following Acts, namely :- Scope and application of the scheme.
 - (i) The Haryana Value Added Tax Act, 2003 (6 of 2003);
 - (ii) The Central Sales Tax Act, 1956 (Central Act 74 of 1956) ;
 - (iii) The Haryana Local Area Development Tax Act, 2000 (13 of 2000);
 - (iv) The Haryana Tax on Entry of Goods in to Local Areas Act, 2008 (8 of 2008) ;
 - (v) The Haryana Tax on Luxuries Act, 2007 (23 of 2007) ;
 - (vi) The Punjab Entertainment Duty Act, 1955 (Punjab Act 16 of 1955) ;
 - (vii) The Haryana General Sales Tax Act, 1973 (20 of 1973)
- (2) An applicant may opt for the Scheme under any of the relevant Act.
- (3) Any amount paid under the Scheme shall be deposited under the Treasury Head of the relevant Act for which the scheme is being opted for.

(4) The applicant shall make a separate application for each assessment year under each relevant Act in Form **OTS-1** for which he intends to settle his outstanding dues.

Example:- Mr. X is in receipt of a demand which contains liability for the Haryana Value Added Tax Act and the Central Sales Tax Act also for the Financial Year 2013-14. In this case, if Mr. X wishes to settle his dues, he shall make separate application under the Haryana Value Added Tax Act and the Central Sales Tax Act for Financial Year 2013-14. Both his applications shall be considered as unique and shall be processed accordingly.

Settlement of
outstanding
dues

4. (1) An applicant opting for settlement of outstanding dues under this scheme shall have to pay, by way of settlement, an amount in lieu of his outstanding dues as mentioned in Schedule-I.

(2) The applicant may opt to make payment for settlement of his outstanding dues in lumpsum or in installments as per the option available in Schedule-II.

(3) The applicant may make the payment for the second installment by the last date of the third installment on payment of additional interest of eighteen percent per annum for the period of delay.

(4) If payment is not made within the period specified in Schedule-II or such period as provided in sub-clause (3) above, the provisional order of acceptance shall be deemed to be withdrawn and it shall be presumed as if the application was never made and proceedings under the applicable relevant Act shall be instituted against the applicant and the jurisdictional authority shall issue the order of rejection in FORM OTS-5 accordingly.

Application
procedure

5. (1) The applicant may opt for the scheme within ninety days from the appointed day.

(2) The applicant shall apply online in FORM OTS-1 along with proof of payment of the settlement amount or the first installment, whichever is applicable.

(3) On receipt of FORM OTS-1, a system generated acknowledgement shall be issued electronically to the applicant in FORM OTS-2.

Verification of
form and
extension of
time limit

6. The procedure for processing of applications shall be in the following manner, namely:-

(a) The jurisdictional authority shall examine **FORM OTS-1** within thirty days from the date of acknowledgement and send the application along with his comments for the recommendations to the Deputy Excise and Taxation Commissioner (hereinafter referred as "DETC") concerned.

(b) In case the jurisdictional authority has reasons to believe that a particular application does not pertain to his ward, then he may transfer such application to DETC. The DETC shall then transfer such application to the concerned jurisdictional authority for processing of the application. In such cases, the timeline specified in para (a) above shall be from the date of such transfer of application.

(c) The DETC shall further examine the application within fifteen days and send the case back to the jurisdictional authority for either issuing deficiency notice in **FORM OTS 3** or provisional settlement order in **FORM OTS 4A** (where the applicant has opted for installments or is supposed to submit proof of withdrawal of appeal) or a final order of settlement in **FORM OTS 4**.

(d) On receipt of communication from the DETC, the jurisdictional authority shall issue within fifteen days a deficiency notice in **FORM OTS 3** or provisional settlement order in **FORM OTS 4A** or a final order of settlement in **FORM OTS 4**, as the case may be.

(e) The applicant shall submit his reply in **FORM OTS-3A** electronically within fifteen days of the date of issuance of deficiency notice in **FORM OTS-3** along with requisite documents or proof of payment as required.

(f) On receipt of the reply of the applicant in **FORM OTS-3A**, the jurisdictional authority shall examine and send the case to the DETC with his recommendations within fifteen days from the date of **FORM OTS-3A**. The DETC shall examine the case within fifteen days and direct the jurisdictional authority either to issue provisional settlement order in **FORM OTS 4A** or a final order of settlement in **FORM OTS 4** or an order of rejection in **FORM OTS-5**.

(g) On receipt of the directions issued by the DETC, the jurisdictional authority, shall within fifteen days from the receipt of such communication issue a provisional settlement order in **FORM OTS 4A** or a final order of settlement in **FORM OTS 4** or an order of rejection in **FORM OTS-5**.

- (h) Any applicant interested to opt for the scheme shall withdraw the appeal, if any, pending before the appellate authority under the relevant Act, High Court or Supreme Court in respect of any statutory order, fully and un-conditionally and submit proof of such withdrawal of appeal in **FORM OTS-6** within one hundred eighty days from the receipt of **FORM OTS 4A** electronically to the jurisdictional authority before the final order of settlement.
- (i) In case **FORM OTS-6** is not furnished within one hundred eighty days from the receipt of **FORM OTS 4A**, it shall be presumed as if the application was never made and pending proceedings under the applicable relevant Act shall continue against the applicant.
- (j) Any proceeding pending before any appellate authority under the relevant Act, High Court or Supreme Court shall be kept in abeyance till the final order of settlement in **FORM OTS-4** or order of rejection in **FORM OTS-5** is passed under this scheme, for those applicants who are opting this scheme.
- (k) Where order of rejection of settlement in **FORM OTS-5** is issued, the amount paid, if any, by the applicant shall be adjusted against his liabilities under the relevant Act and such amount shall not be refunded in any case.
- 7.** (1) The applicants whose outstanding dues have been uploaded by the jurisdictional authority in FORM GST DRC-07A of the Haryana Goods and Services Tax Rules, 2017 for recovery of such dues under the Haryana Goods and Services Tax Act, 2017 (19 of 2017) shall also be eligible to take the benefit of the scheme.
- (2) The jurisdictional authority shall after successful issuance of FORM OTS-4 modify the demand created through FORM GST DRC-07A and issue FORM GST DRC 08A of the Haryana Goods and Services Tax Rules, 2017.
- 8.** (1) The final order of settlement passed under this scheme with respect to the amount payable under this scheme shall be conclusive as to the matter and time stated therein and the applicant shall not be liable, -
- (a) to pay any further tax, interest or penalty with respect to the matter and time period covered in the final order of settlement;
- (b) to be prosecuted under the relevant Act with respect to the matter and time period covered in the order;
- (2) All matters and time period covered by such order shall not be re-opened in any other proceedings under the relevant Act:
- Provided that in case where any material particular furnished in the application is subsequently found to be false, within a period of two years from the date of order of settlement, it shall be presumed as if the application was never made and proceedings under the applicable relevant Act shall be instituted against the applicant.
- 9.** Any amount of tax, interest or penalty or any other sum payable or paid before the appointed day shall not be refunded or adjusted under this scheme.
- 10.** The authority who has passed the final order under this scheme, may rectify any error which is apparent on the face of record in such order, either on his own motion or where such error is brought to his notice by the affected person within a period of 30 days from the date of issuance of such order.
- 11.** If any difficulty arises in giving effect to any provisions of this scheme, the Government may, by a general or a special order, make such provisions including amendment in forms not inconsistent with the provisions of this Scheme, as may be necessary or expedient for the purpose of removing the said difficulty.
- 12.** In case of any doubt arising out of this scheme, the decision of the Excise and Taxation Commissioner, Haryana thereon shall be final.
- 13.** The following applicants shall not be eligible to opt for the scheme in case,-
- (a) criminal proceedings have been initiated against the applicant for any reason(s) under the relevant Acts;
- (b) the demand relates to erroneous refund(s) under the relevant Act.

Provisions under Section 142 of the Haryana Goods and Services Tax Act, 2017 for recovery of outstanding dues of existing law.

Privileges emanating from the final order of settlement.

No refund of amount already paid as tax, interest or penalty.

Rectification of errors.

Removal of difficulty.

Removal of doubt.

Applicants not eligible to opt scheme.

-
- Restrictions with regard to settlement. **14.** Any amount paid under this scheme shall neither be paid through Input tax nor shall be allowed to be claimed as Input tax by any person under the relevant Act or any other Act.
- No Appeal against the final order of settlement. **15.** No appeal shall lie before any appellate authority under the relevant Act, High Court or Supreme Court against the final orders passed by the jurisdictional authority under this scheme.
- Extension of time period. **16.** (1) The Government, either on its own motion or on representation from stake holders may extend the time period for applying to this scheme.
(2) The Joint Excise and Taxation Commissioner (Range) on case to case basis may extend time period for issuance of any notice or order or any recommendations issued under this scheme by the DETC or the jurisdictional authority for a further period of not more than thirty days for reasons to be recorded in writing.
- Indemnity. **17.** (1) No suit, prosecution or other legal proceeding shall lie against the Government or any official /officer of the Government for anything which is done or intended to be done in good faith, in pursuance of this scheme.
(2) No proceeding shall be commenced against any official /officer merely on the ground of subsequent detection of an error in calculating the amount of outstanding dues payable by the applicant, unless there is evidence of misconduct.

Schedule –I: Settlement amount to be paid in lieu of outstanding dues*[see clause 4(1)].*

1	2	3	4	5
Serial Number	Category	Percentage of Tax or any other amount payable	Percentage of interest associated with tax or any other sum payable as per column (3)	Percentage of penalty associated with tax or any other sum payable as per column (3)
1.	Admitted Tax	<ul style="list-style-type: none"> • 100% 	<ul style="list-style-type: none"> • 0% 	<ul style="list-style-type: none"> • 0%
2.	Disputed Tax	<ul style="list-style-type: none"> • 30% in case of tax amount equal to or less than Rs. 50 lacs • 50% in all other cases 	<ul style="list-style-type: none"> • 0% 	<ul style="list-style-type: none"> • 0%
3.	Undisputed Tax	<ul style="list-style-type: none"> • 40% in case of tax amount less than or equal to Rs. 50 lacs. • 60% in all other cases 	<ul style="list-style-type: none"> • 0% 	<ul style="list-style-type: none"> • 0%
4.	Differential Tax	<ul style="list-style-type: none"> • 30% 	<ul style="list-style-type: none"> • 0% 	<ul style="list-style-type: none"> • 0%

Schedule-II: Option to pay in installments

1	2	3	4	5
Serial Number	Settlement Amount of tax (Refer Column (3) of Schedule-I) (in Rs.)	Amount to be paid at the time of application	2nd Installment (within 90 days from the date of provisional order of settlement)	3rd Installment (within 180 days from the date of provisional order of settlement)
1.	Upto 10 Lakhs	Full and final settlement amount to be paid alongwith FORM OTS-1.	Nil	Nil
2.	10 Lakhs to 25 Lakhs	50% of the settlement amount alongwith FORM OTS-1.	Balance 50% of the settlement amount alongwith intimation in FORM OTS-1 A.	Nil
3.	More than 25 Lakhs	40% of the settlement amount alongwith FORM OTS-1.	30% of the settlement amount alongwith intimation in FORM OTS-1A.	Balance 30% of the settlement amount alongwith intimation in FORM OTS-1B

Form OTS-1 (see clause 3, 5 and 6)		
APPLICATION FORM FOR OPTING THE HARYANA ONE TIME SETTLEMENT SCHEME FOR RECOVERY OF OUTSTANDING DUES, 2023		
<<System Generated Unique Number and Date>>		
S.No.	Particulars	
1	(a) Name of the Applicant (Please see the definition of applicant)	<< mandatory>>
	(b) Registration No. under the relevant Act (if registered) (Please mention 'unregistered' if not registered)	<< mandatory>>
	(c) PAN	<< Upload Option>>+ comment box <<mandatory field>>
	(d) Mobile	<< mandatory>>
	(e) E-mail id	<< mandatory>>
	(f) SCO/Booth/Shop/Building/Flat/Floor No.	<< mandatory>>
	(g) Sector/Area	<< mandatory>>
	(h) City/Town/Village	<< mandatory>>
	(i) District	<< Drop Down >><< mandatory>>
	(j) Pin Code	<< mandatory>>
	(k) State	Haryana
	(l) Jurisdictional District	<< Drop Down >>
	(m) Jurisdictional Ward	<< Drop Down >>
2	(a) Name of the Authorized signatory **	<< mandatory>>
	(b) Email id of the authorized signatory	<< mandatory>>
	(c) Mobile no. of the authorized signatory	<< mandatory>>
	(d) Any ID Proof of the authorized signatory (PAN/Aadhar Card/ Driving License/ Voter ID Card/Passport/PPP or any other Government issued ID card)	<< upload option>> + comment box << mandatory>>
3	Name of the relevant Act and period for which this application is submitted.	Relevant Act<< Drop Down >> Assessment Year << Drop Down>> (only one option can be chosen)
4	Whether any cases are pending before any appellate authority under the relevant Act, High Court, or Supreme Court.	Yes <input type="checkbox"/> If Yes is selected then following comment boxes should open: 1. Case Number <input type="text"/> 2. Pending before Authority <input type="text"/> 3. Date of filling Appeal/ case <input type="text"/> No <input type="checkbox"/> <<mandatory field>>

5	Whether criminal proceedings have been initiated against the applicant for any reason(s) under the relevant Act;	Yes <input type="checkbox"/> No <input type="checkbox"/> << if yes selected, OTS 1 cannot be generated>>
6	Whether the demand relates to erroneous refund(s) under the Relevant Act	Yes <input type="checkbox"/> No <input type="checkbox"/> << if yes selected, OTS 1 cannot be generated>>
7	Details of settlement of outstanding dues as per Schedule-I	

Sr. No.	Name of the relevant Act <<auto populated>>	Assessment year <<auto populated>>	Order No. vide which outstanding dues were quantified << mandatory >>	Date of order << mandatory >>	Total amount involved in order stated in column no (4) << mandatory >>	Choose 1. Admitted Tax 2. Disputed tax 3. Undisputed tax 4. Differential Tax << Drop down >> (multiple options) << mandatory >>	Amount of tax involved or any other amount payable in column no (7) << mandatory >>	Settlement amount in lieu of (8) as per column (3) of schedule I (Auto-populated)	Total amount of interest involved << mandatory >>	Settlement amount in lieu of (10) as per column (4) of schedule I (Auto-populated)	Total amount of penalty involved << mandatory >>	Settlement amount in lieu of (12) as per column (5) schedule I (Auto-populated)	Net Amount Payable (9+11+13) << mandatory >>
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
Total													

8	Total settlement amount as per 7(14)	Auto populated figure of total of 7(14)						
9	Category of Settlement of dues as per 7(9)	<10 lacs, 10-25 lacs, >25 lacs <<auto populated>>						
10	Whether Installment Facility opted	Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/> (if dues in S.No. 9 is <10 lacs)						
11	Installment Schedule							
	S.No.	Total settlement amount	Amount of 1 st installment	Date of 1 st installment	Amount of 2 nd Installment	Date of 2 nd installment	Amount of 3 rd installment	Date of 3 rd installment
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
	1							
12	Details of Payments made.							
	Sr. No	Serial number of the GRN	Date of the GRN	Serial number of CIN	Date of CIN	Amount (in Rs.)		
	(1)	(2)	(3)	(4)	(5)	(6)		
	1							
	2							
	<input type="checkbox"/> I agree that GRN details furnished above have been checked and not previously used anywhere.					Total		

13	Documents to be uploaded	<ol style="list-style-type: none"> 1. Permanent Account Number 2. Assessment order vide which dues were quantified 3. Proof of pending appeals, if any 4. Proof of payment 5. Any other document
14	<p>Declaration:</p> <p>I herein above declare that the information and declarations stated herein above are true and correct to my knowledge and belief and that nothing has been concealed therein. The Haryana One Time Settlement Scheme for Recovery of Outstanding Dues, 2023 has been opted after fully understanding its terms and conditions thereof.</p> <p>I also affirm that I will discharge the settlement amount as applicable to me. I further affirm that in case of failure to pay any pending amount, any payment made under the Scheme shall be adjusted against my liabilities under the Relevant Act and shall not be refunded in any case.</p> <p style="text-align: right;">(Name of the applicant) <<auto generated>>(editable)</p> <p>Place: _____ Date: <<auto generated>></p> <p>Note: -All the amount to be paid in Rs.</p>	

**

Constitution of Business	Person who can be authorized to file the application of OTS
Proprietorship	Proprietor
Partnership	Managing/Authorized Partners
Hindu Undivided Family	Karta
Private Limited Company	Managing/Whole-time Directors
Public Limited Company	Managing/Whole-time Directors
Society/Club/Trust/AOP	Members of Managing Committee
Government Department	Person In charge
Public Sector Undertaking	Managing/Whole-time Directors
Unlimited Company	Managing/Whole-time Directors
Limited Liability Partnership	Designated Partners
Local Authority	Chief Executive Officer or Equivalent
Statutory Body	Chief Executive Officer or Equivalent
Foreign Company	Authorized Person in India
Foreign Limited Liability Partnership	Authorized Person in India
Others (specify)	Person in charge

Form OTS-1A (see schedule II)								
INTIMATION FOR SECOND INSTALLMENT UNDER THE HARYANA ONE TIME SETTLEMENT SCHEME FOR RECOVERY OF OUTSTANDING DUES, 2023 <<System Generated Unique Number and Date>>								
S.No.	Particulars							
1	(a)	Name of the Applicant					<< auto populated>>	
	(b)	Registration No. under the relevant Act (if registered) (Please mention 'unregistered' if not registered)					<< auto populated>>	
	(c)	System Generated Unique Number & Date of FORM OTS -1					Input Box<< auto populated>>	
	(d)	System Generated Unique Number & Date of FORM OTS -4A					<< auto populated>>	
	(e)	Jurisdictional District					<< auto populated>>	
	(f)	Jurisdictional Ward					<< auto populated>>	
2	(a)	Name of the Authorized signatory					<< auto populated>>	
	(b)	Email id of the authorized signatory					<< auto populated>>	
	(c)	Mobile no. of the authorized signatory					<< auto populated>>	
3	Name of the relevant Act and period for which this application is submitted.					Relevant Act<<auto populated>> Assessment Year <<auto populated>>		
4	Total settlement amount as per S.No. 8 of FORM OTS-1					<<Auto populated>>		
5	Total settlement amount as per FORM OTS-4A							
6	Installment Schedule << auto populated from FORM OTS 4A >>							
	S.No.	Total settlement amount	Amount of 1 st installment	Date of 1 st installment	Amount of 2 nd Installment	Date of 2 nd installment	Amount of 3 rd installment	Date of 3 rd installment
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
	1							
7	Installment amount to be paid as per 6(5) above							
8	Interest paid on delayed payment of installment @ 18% p.a, if any							
9	Details of Payments made.							
	Sr. No	Serial number of the GRN	Date of the GRN	Serial number of CIN	Date of CIN	Amount (in Rs.)		
	(1)	(2)	(3)	(4)	(5)	(6)		
	1							
	2							
	<input type="checkbox"/> I agree that GRN details furnished above have been checked and not previously used anywhere.					Total		

10	Documents to be uploaded	1. Proof of payment 2. Any other document
11	<p>Declaration:</p> <p>I herein above declare that the information and declarations stated herein above are true and correct to my knowledge and belief and that nothing has been concealed therein. The Haryana One Time Settlement Scheme for Recovery of Outstanding Dues, 2023 has been opted after fully understanding its terms and conditions thereof.</p> <p>I also affirm that I will discharge the settlement amount as applicable to me. I further affirm that in case of failure to pay any pending amount, any payment made under the Scheme shall be adjusted against my liabilities under the Relevant Act and shall not be refunded in any case.</p> <p style="text-align: right;">(Name of the applicant) <<auto generated>>(editable)</p> <p>Place: _____ Date: <<auto generated>></p> <p>Note: -All the amount to be paid in Rs.</p>	

Form OTS-1B (see schedule II)								
INTIMATION FOR THIRD INSTALLMENT UNDER THE HARYANA ONE TIME SETTLEMENT SCHEME FOR RECOVERY OF OUTSTANDING DUES, 2023								
<<System Generated Unique Number and Date>>								
S.No.	Particulars							
1	(a)	Name of the Applicant					<< auto populated>>	
	(b)	Registration No. under the relevant Act (if registered) (Please mention 'unregistered' if not registered)					<< auto populated>>	
	(c)	System Generated Unique Number & Date of Form OTS -1					Input Box<< auto populated>>	
	(d)	System Generated Unique Number & Date of Form OTS -1A					Input Box<< auto populated>>	
	(e)	System Generated Unique Number & Date of Form OTS -4A					Input Box<< auto populated>>	
	(f)	Jurisdictional District					<< auto populated>>	
	(g)	Jurisdictional Ward					<< auto populated>>	
2	(a)	Name of the Authorized signatory					<< auto populated>>	
	(b)	Email id of the authorized signatory					<< auto populated>>	
	(c)	Mobile no. of the authorized signatory					<< auto populated>>	
3	Name of the relevant Act and period for which this application is submitted.					Relevant Act<<auto populated>> Assessment Year <<auto populated>>		
4	Total settlement amount as per S.No. 8 of FORM OTS-1					<<Auto populated>>		
5	Total settlement amount as per FORM OTS 4-A							
6	Installment Schedule << auto populated from FORM OTS 4A >>							
	S.No.	Total settlement amount	Amount of 1 st installment	Date of 1 st installment	Amount of 2 nd Installment	Date of 2 nd installment	Amount of 3 rd installment	Date of 3 rd installment
	1	2	3	4	5	6	7	8
1								
7	Installment amount to be paid as per 6(7) above.							
8	Details of Payments made.							
	Sr. No	Serial number of the GRN	Date of the GRN	CIN		Date of CIN	Amount (in Rs.)	
	(1)	(2)	(3)	(4)		(5)	(6)	
	1							
	2							
	<input type="checkbox"/> I agree that GRN details furnished above have been checked and not previously used anywhere.					Total		

9	Documents to be uploaded	1. Proof of payment 2. Any other document
10	<p>Declaration:</p> <p>I herein above declare that the information and declarations stated herein above are true and correct to my knowledge and belief and that nothing has been concealed therein. The Haryana One Time Settlement Scheme for Recovery of Outstanding Dues, 2023 has been opted after fully understanding its terms and conditions thereof.</p> <p>I also affirm that I will discharge the settlement amount as applicable to me. I further affirm that in case of failure to pay any pending amount, any payment made under the Scheme shall be adjusted against my liabilities under the Relevant Act and shall not be refunded in any case.</p> <p style="text-align: right;">(Name of the applicant)</p> <p>Place: _____ <<auto generated>>(editable) <<auto</p> <p>Date: <<auto generated>></p> <p>Note: -All the amount to be paid in Rs.</p>	

FORM OTS-2*(see clause 5(3))***Acknowledgement of Application in Form OTS-1**

Your application in Form OTS-1, reference no. _____ dated _____ for settlement of outstanding dues, pertaining to _____ (Name of the Relevant Act), under the Haryana One Time Settlement Scheme for Recovery of Outstanding Dues, 2023 for the assessment year _____ is hereby acknowledged.

Excise and Taxation Department

Government of Haryana

** This is a system generated acknowledgement and does not require any signature **

FORM OTS-3*(see clause 6)***Deficiency Notice**

To

Name of the applicant<< auto populated >>**Address of the applicant**<< auto populated >>**TIN/RC No. (if applicable)**<< auto populated >>**OTS 3 Reference No.**<< system generated>>**Dated**<<system generated>>**Subject: - Deficiency Notice.****Reference: - FORM OTS 1 Reference No.**<<auto populated>>**Dated**<<auto populated>>

Whereas you have made an application under The Haryana One Time Settlement Scheme for Recovery of Outstanding Dues, 2023. Upon examination of your application, the following deficiencies have been observed in **Form OTS-1** bearing reference No. _____ dated _____:

- (i)
- (ii)
- (iii)

<< Upload option>>

Your reply to this notice must reach the undersigned in FORM OTS-3A alongwith proof of payment (if any) within fifteen days of receipt of this notice. In case of failure to comply with the terms of this notice, your application will be rejected without further notice and the payment made under the Scheme shall be adjusted against your liabilities under the Relevant Act and shall not be refunded in any case.

Excise and Taxation Officer

District _____

Ward _____

FORM OTS 3A*(see clause 6)***Reply to Deficiency Notice**

To

The Excise & Taxation Officer,**District**<<Drop Down>>**Ward**<< Drop Down>>**Name of the applicant**<< auto populated>>**Address of the applicant**<< auto populated>>**Details of FORM OTS 3 Notice No.**<< auto populated>>**Dated**<< auto populated>>**TIN/RC No. (if applicable)**<< auto populated>>**Subject: - Reply to Deficiency Notice in FORM OTS 3.****Reference: - FORM OTS 3 Reference No.**<< auto populated>>**Dated**<< auto populated>>

This is with reference to the deficiency notice issued in **FORM OTS 3** vide no.<< auto populated>> dated << auto populated>> from your office. The point wise reply to the deficiencies raised is as under:

- (a)
- (b)
- (c)

Detail of Payment made

Sr. No.	Serial number of the GRN	Date of the GRN	Serial number of CIN	Date of CIN	Amount (in Rs.)
(1)	(2)	(3)	(4)	(5)	(6)
1					
Total					
Documents to be uploaded				1. Proof of payment 2. Any other document	

Place: _____

Date: <<auto generated>>

(Name of the applicant)
<<auto generated>>(editable)

Note: -All the amount to be paid in Rs.

FORM OTS-4A*(see clause 6)***Order of Provisional Settlement**

To

Name of the applicant<<auto populated>>**Address of the applicant**<<auto populated>>**TIN/RC No. (if applicable)**<<auto populated>>**Order No.**<< system generated>><<Dated<< system generated>>**Subject: - Provisional Order of Settlement.****Reference: - FORM OTS 1 Reference No.**<<auto populated>> <<Dated<<auto populated>>

Whereas, you have opted for The Haryana One Time Settlement Scheme for Recovery of Outstanding Dues, 2023. On examination, your application has been found to be in order. Accordingly, the order of provisional settlement is, hereby, passed as follows:

Name of the Relevant Act <<auto populated/editable>>**Assessment Year** << auto populated/ editable>>**Table-I**

Details of settlement of outstanding dues as per Schedule-I
<<Auto populated and editable table of dues as per FORM OTS 1 S.No. 7>>

Sr. No.	Name of the relevant Act	Assessment year	Order No. vide which outstanding dues were quantified	Date of order	Total amount involved in order stated in column no. (4)	1. Admitted Tax 2. Disputed tax 3. Undisputed tax 4. Differential Tax	Amount of tax involved or any other amount payable in column no. (7)	Settlement amount in lieu of (8) as per column (3) of schedule I	Total amount of interest involved	Settlement amount in lieu of (10) as per column (4) of schedule I	Total amount of penalty involved	Settlement amount in lieu of (12) as per column (5) schedule I	Net Amount Payable (9+11+13)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
(i)													
(ii)													
(iii)													
(iv)													
Total													

Table-II**Installment Schedule** << auto populated but editable>>

S. No.	Total settlement amount	Amount of 1 st installment	Date of 1 st installment	Amount of 2 nd Installment	Date of 2 nd installment	Amount of 3 rd installment	Date of 3 rd installment
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1							

Table-III

Sr. No.	Particulars	Amount (Rs.)
(i)	Settlement amount payable as per Table-I	
(ii)	Less: Amount paid by the applicant	
(iii)	Balance (1-2)	

This is a provisional order and the final order of settlement in **FORM OTS 4** shall only be passed after full payment and submission of proof of withdrawal of pending appeals in **FORM OTS 6**, if applicable by the applicant.

Excise and Taxation Officer
District _____
Ward _____

FORM OTS-4*(see clause 6 and 7)***Final Order of Settlement**

To

Name of the applicant<< auto populated>>**Address of the applicant**<< auto populated>>**TIN/RC No. (if applicable)**<< auto populated>>**Order No.**<< system generated>>**Dated**<< system generated>>**Subject: - Final Order of Settlement.****Reference: - FORM OTS 1 Reference No.**<< auto populated>>**Dated**<< auto populated>>

Whereas, you have opted for The Haryana One Time Settlement Scheme for Recovery of Outstanding Dues, 2023. Your application has been examined in detail, accordingly the final order of settlement is hereby passed as under:

Name of the Relevant Act << auto populated/ editable>>**Assessment Year**<< auto populated/ editable>>**Table-I**

Sr. No.	Particulars	Amount (Rs.)
1.	Settlement Amount payable as per FORM OTS-1/OTS-4A	
2.	Less: -	
	a) Amount paid by the applicant in FORM OTS 1 (1 st installment)	
	b) Amount paid by the applicant in intimation FORM OTS 1A (2 nd installment) *	
	c) Amount paid by the applicant in intimation FORM OTS 1B (3 rd installment)	
3.	Interest paid in lieu of delayed payment in second installment	
4.	Balance (1-2)	<<It should be zero>>

* Interest if any, on delayed installment shall not be mentioned in this column.

The appeals pending if any, before any Appellate Authority under the relevant Act, High Court or Supreme Court have been withdrawn and proof of such withdrawal of appeal has been submitted in **FORM OTS-6**, bearing number <<auto populated>>dated<<auto populated>>.

On perusal of your application, payments made, and all other documents in consideration, I find that your following outstanding dues have been settled through The Haryana One Time Settlement Scheme for Recovery of Outstanding Dues, 2023.

Table-II

Sr. No.	Relevant Act	Assessment Year	Settlement Amount
(a)	(b)	(c)	(d)
1.			
2.			
Total			

Excise and Taxation Officer

District _____

Ward _____

FORM OTS-5*(see clause 4)***Order of Rejection**

To

Name of the applicant << auto populated>>**Address of the applicant**<< auto populated>>**TIN/RC No. (if applicable)**<< auto populated>>**Order No.**<< system generated>>**Dated**<< system generated>>**Subject: - Order of Rejection.****Reference: - FORM OTS 1 reference No.** << auto populated>>**dated**<< auto populated>>**FORM OTS-3 No., if applicable**<< auto populated>>**dated**<< auto populated>>

Whereas, you have opted for the Haryana One Time Settlement Scheme for Recovery of Outstanding Dues, 2023 vide **FORM OTS -1** bearing reference no.<< auto populated>> dated<< auto populated>>. Your application was examined and was not found in order and the following reasons have been recorded to reject your application in **FORM OTS 1: -**

- (a)
- (b)
- (c)

<<upload option>>

Further, it is intimated that the amount paid under the scheme shall be adjusted against your liabilities under the Relevant Act.

Excise and Taxation Officer
District _____
Ward _____

FORM OTS 6*(see clause 6)*

Intimation regarding withdrawal of pending Appeal before any Appellate Authority under the relevant Act, High Court or Supreme Court

<<system generated reference number>>

To

The Excise & Taxation Officer,**District < Drop Down>****Ward < Drop Down>****Name of the applicant**<< auto populated>>**Address of the applicant**<< auto populated>>**Details of FORM OTS 1 Reference No.**<< auto populated>>**Dated**<< auto populated>>**TIN/RC No. (if applicable)**<< auto populated>>

Subject: - Withdrawal of Appeal pending before any Appellate Authority under the relevant Act, High Court or Supreme Court.

Reference: - FORM OTS 1 Reference No. << auto populated>>Dated<< auto populated>>

In compliance of my declaration in **FORM OTS-1** bearing reference number <<auto populated>>dated<<auto populated>> and your order in **FORM OTS 4A** bearing number<< auto populated>> dated <<auto populated>>, I (name of the applicant) <<auto populated>> have withdrawn the appeal pending before the _____ (mention the name of the Authority) against the assessment order for the assessment year <<auto populated>>under the <<auto populated>>Act. The proof of such withdrawal is annexed herewith.

<< upload option>>

I understand that final order of settlement in **FORM OTS 4** shall only be passed by the jurisdictional authority on acceptance of such proof of withdrawal.

(Name of the applicant)

Place: _____

<<auto generated>>(editable)

Date: <<auto generated>>

DEVINDER SINGH KALYAN,
Principal Secretary to Government Haryana,
Excise and Taxation Department.